



## **HOH INDIAN TRIBE**

P.O. Box 2196 • FORKS, WASHINGTON 98331  
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### **Position Description**

<b>Job Title</b>	Climate Change Specialist
<b>Department</b>	Natural Resources
<b>Reports To</b>	Director, Natural Resources
<b>Status</b>	Full Time
<b>Salary Range</b>	\$25-27/HR DOE
<b>Location</b>	Hoh Tribe Reservation and Usual and Accustomed Treaty Area of the Goodman, Hoh, and Kalaloch Basins

**\*\*\*This position will be grant-funded through June 2023.**

**We anticipate continuation of this position with future grant funding\*\*\***

### **Background**

In the 2022 legislative session, the Washington State Legislature passed Engrossed Substitute House Bill 1753, which establishes an enhanced process for tribal consultation on spending decisions from accounts created in the Climate Commitment Act (CCA). Funding is being made available to federally-recognized tribes for the costs of engaging in these consultations. The Climate Change Specialist is a new position that will provide technical expertise and coordination support under the CCA, as well as developing a climate change strategy for the Hoh Tribe.

### **Duties and Responsibilities** The duties of this position include, but are not limited to:

- Engage in consultation processes relevant under the Climate Commitment Act (CCA), including consultation with agencies that allocate funding or administer grants with CCA funds on funding decisions and programs that may impact tribal resources, including tribal cultural resources, fisheries, and archaeological sites
- Engage in pre-application processes with project applicants
- Summarize issues, questions, or concerns regarding proposed projects for the Hoh Tribal Business Council and relevant state agencies
- Analyze and report on consultation requests to the Natural Resources Director and the Hoh Tribal Business Council
- Request and engage in meetings with state agencies or the Governor's Office to review consultation issues or disputes
- Take the lead in developing a climate change strategy and plan for the Hoh Tribe that includes analysis and tracking of greenhouse gas emissions

- Develop and integrate the Hoh Tribe’s priorities regarding climate change
- Develop climate change related projects and secure funding sources to implement projects
- Report regularly on activities and expenditures as required by the granting agency
- Other duties as assigned

## **Skills and Specifications**

- Ability to effectively communicate technical information regarding climate change and greenhouse gas emissions
- Ability to work independently with minimal supervision while coordinating closely with the Natural Resource Department personnel
- Ability to navigate stressful situations and advocate for tribal treaty rights and priorities
- Flexibility and adaptability to changing priorities and assignments
- Ability to use Microsoft Office products
- Must have the desire to work with Native Americans
- Ability to live and work in a small isolated coastal community, some remote work is permissible, but the successful applicant will be able to commute daily to the reservation
- Occasional travel will be required

## **Education and Qualifications**

- Bachelor’s Degree in Environmental Science or related field, with emphasis in climate related coursework
- One year of work experience in a climate related field
- Master’s Degree in Environmental Policy or related field preferred (can substitute for work experience)
- Knowledge of tribal treaty rights, including the Boldt decision
- Knowledge of Climate Commitment Act, ESHB 1753, Clean Air Act, and other relevant climate legislation
- Experience working with a Native American tribe preferred
- Must have a Valid Washington State Driver’s License or ability to obtain one within 90 days of hire
- Submit to and clear a pre-employment drug test and criminal background check

Except as provided by the Federal Indian Preference Act, Title 25 USC 45 – 46, there will be no discrimination in selection process for this position because of race, color, age, sex, national origin, physical handicap, marital status, political membership or non-membership in an employee organization. If the applicants have equal qualifications, preference will be given to Native Americans and Alaskan Natives. Applicants claiming Indian preference must submit verification of Indian certification by tribe of affiliation or other acceptable documentation of Indian heritage. All other interested persons are encouraged to apply.