



## HOH INDIAN TRIBE

P.O. Box 2196

Forks WA 98331

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Walter Ward-Bos – Member  
Cynthia Sheriff. – Member  
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Bob Smith – Executive Director

### **Request for Proposals Contracted Services for oversight of ICW program**

The Hoh Tribe is seeking proposals to obtain for Development of Public Health Policy and Infrastructure for the Hoh Tribe.

Proposal should include the following deliverables/specifications:

#### **Complete oversight of Hoh Tribe's ICW program (current caseload of 4 with approx. 2 intakes a month from CPS) to include but not limited to**

- Provide or refer to the appropriate agency individual/family counseling services for youth and their families involved with the Indian Child Welfare Department. Pending a determination of the minor's status to prevent risk of immediate harm by or to the minor, take into emergency custody and provide emergency placement. Administer services to support parents, providing prevention services to Tribal families to prevent out of home placement and work toward family reunification for children placed out of the home. Makes plans for and Coordinates placement and stabilization for abused or neglected children.
- Provides child and family welfare services to the Hoh Tribe and community. Assist families to access resources and services to comply with court ordered plans to make reports to the Tribal Court and to provide information of progress and efforts of court orders.
- Accept referrals regarding minors alleged to be in need of care and develop case plans concerning any minor, if an investigation supports an administrative or judicial finding that the minor is in need of care.
- To maintain a confidential system of records, subject to disclosure to a non-party only upon order of the Children's Court.
- Assist with all reporting for funding sources as well as required internal reporting requirements relating to current grants and funding
- Conduct home visits on a regular basis
- Meet with Family Service Staff and other Tribal/County Programs to provide case management for clients.
- Attend and participate in staff meetings and other meetings, Child Protection Team, in-service, training and other events as directed by supervisor.
- Assist the prosecutor with filing petitions; conduct investigations and case studies as necessary.
- Assist in Child Protective Services investigations when required
- Prepare and submit monthly reports of all activities to supervisor
- Attend appropriate training sessions as allowed or instructed

- Perform other duties as assigned

Proposals will be evaluated based on the following criteria:

- Completeness of proposal
- Experience and past performance with similar projects
- Ability to meet deliverables/specifications described above
- Cost
- Demonstrated quality of services
- References

All prices quoted by the vendor must be fully itemized in whole US dollars and inclusive of all taxes and expenses.

For any questions or copy of Statement of work please contact Britni Duncan, Hoh Tribe Director of Health Services, 360-780-0399, [britni.duncan@hohtribe-nsn.org](mailto:britni.duncan@hohtribe-nsn.org)

Proposals should be submitted electronically to [Cynthia.barajas@hohtribe-nsn.org](mailto:Cynthia.barajas@hohtribe-nsn.org)  
Deadline for submission is close of business on Dec 31, 2023.