



# HOH INDIAN TRIBE

P.O. Box 2196, Forks, WA 98331  
(360) 374-6582 • hohtribe-nsn.org

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Maria Lopez VICE CHAIRWOMAN  
Tahnee Hudson SECRETARY  
Josephine Ward TREASURER  
Walter Ward-Bos V MEMBER  
Bernard Afterbuffalo Jr. MEMBER  
Cynthia Sheriff MEMBER  
Bob Smith EXECUTIVE DIRECTOR

## Position Description

<b>Job Title</b>	Habitat Restoration Biologist
<b>Department</b>	Natural Resources
<b>Reports To</b>	Director, Natural Resources
<b>Status</b>	Permanent / Full Time
<b>Salary Range</b>	DOE/Q (\$26-28/hr)
<b>Location</b>	Hoh Tribe Reservation and Usual and Accustomed Treaty Area of the Goodman, Hoh, and Kalaloch Basins

### Summary

The Habitat Restoration Biologist is responsible for restoration project development, planning, implementation, and monitoring. This position is an exciting opportunity to implement impactful habitat restoration projects to improve salmonid habitat in the Hoh Watershed. The Hoh Tribe has secured three years of funding for this position. The successful applicant will work with the Natural Resources Department and partners to secure additional funding for project activities and to cover core operational costs to sustain the program in future years.

**Duties and Responsibilities** The duties of this position include, but are not limited to:

- Develop a Hoh Watershed Habitat Restoration Plan in order to prioritize potential restoration actions
- Evaluate and monitor activities that pose a potential impact to fish, aquatic and riparian habitat, and water quality and quantity
- Interact with landowners and regulatory agencies to achieve the highest protection for fisheries, aquatic, and riparian resources
- Identify, prioritize, and implement cooperative habitat protection, restoration, and enhancement measures with state and private resource managers to enhance the natural resources of the Hoh Tribe's Usual and Accustomed Area
- Conduct habitat monitoring, inventories, and other activities as necessary to maintain a current information base utilizing Geographic Positioning Systems and Geographic Information System technology, aerial photos, and other mapping tools
- Communicate and coordinate issues and information the Natural Resources Director and other Hoh Natural Resource Staff
- Provide technical support to policy representatives of the Hoh Tribe
- Participate in meetings, trainings, and conferences that increase ability to achieve the above
- Other duties as assigned

## **Skills and Specifications**

- May occasionally work odd or extended hours and on weekend days as program objectives and needs dictate
- Ability to understand and communicate ecological, geological, and hydrologic concepts to both scientific and non-scientific audiences
- Ability to work independently with minimal supervision
- Work with fisheries technicians in data collection, restoration, monitoring, inventory, and enhancement projects
- Ability to carry/lift 40 pounds when necessary
- Ability to walk several miles a day in uneven, hilly terrain
- Ability to work outdoors in inclement weather in and around water for extended periods
- Ability to operate small hand tools
- Ability to sit and work at a computer workstation for several hours
- Ability to work with diverse stakeholders and build partnerships
- Ability to problem-solve and think creatively
- Ability to travel throughout the Olympic Peninsula and occasionally beyond for staff meetings, conferences, etc.
- Desire to work with Native Americans. Desire to live and work in a small isolated coastal community
- Adhere to the personnel policies and drug and alcohol polices.
- Submit to and clear a pre-employment alcohol and drug test, and criminal background check

## **Education and Qualifications**

- Bachelor's Degree from an accredited college or university in Fisheries, Wildlife Science, Natural Resource Management, Forestry, Environmental Engineering, Environmental Policy, or a closely related field.  
*\*Closely related qualifying experience may be substituted for the required education on a year-by-year basis*
- Experience or education working in the field of natural resource management, fish conservation, and/or aquatic habitat restoration.
- Experience with river restoration principles, methods, and practices, including understanding engineering design/construction concepts; restoration project construction and management desired.
- Experience with project permitting related to aquatic restoration projects and in-water work (i.e., federal and state permits)
- Budget management and grant writing experience preferred
- Understanding of natural resource management issues relevant to the conservation of salmonids and their habitats in Washington State
- Valid driver's license. Driver's License must not contain any restrictions that would prevent an employee from operating a GSA vehicle or complying with the Tribe's Vehicle Policy.
- Experience using MS Office Word, Excel, and PowerPoint.

*Except as provided by the Federal Indian Preference Act, Title 25 USC 45 – 46, there will be no discrimination based on race, color, age, sex, sexual orientation, national origin, physical or mental handicaps, marital status, political membership or non-membership in an employee organization. If the applicants have equal qualifications, preference will be given to Native Americans and Alaskan Natives. Applicants claiming Indian preference must submit verification of Indian certification by tribe of affiliation or other acceptable documentation of Indian heritage. All other interested persons must submit complete applications to be considered for employment. All applicants are subject to employment drug and alcohol testing and a criminal background check. Some positions are subject to a review of the driver's license abstract.*

*TO APPLY: Download the Hoh Tribe Employment Application at [www.hohtribe-nsn.org](http://www.hohtribe-nsn.org). Must submit a complete Hoh Tribe Employment Application along with a cover letter, resume containing three professional work references. If claiming Tribal hiring preference, please include this in your cover letter along with the tribal affiliation. Complete applications may be submitted electronically to [www.hr@hohtribe-nsn.org](mailto:www.hr@hohtribe-nsn.org) or via fax to 360-374-5426. Application materials may also be mailed to the following address:*

*Hoh Indian Tribe  
ATT: Human Resources  
P.O. Box 2196  
Forks, WA 98331.*

*All application materials must be complete and be received on or before 4:00 p.m. of the closing date noted on the posting to receive consideration. For more information, please contact the Cynthia Barajas, Human Resources Director (360) 374-7771.*