

HOH INDIAN TRIBE

P.O. Box 2196 • Forks, WA 98331

Phone: (360) 374-6582 • Fax: (360) 374-5426

REQUEST FOR PROPOSALS (RFP)

Triplex Repairs – 281 Wood Ave

I. Introduction

The Hoh Tribe invites qualified and licensed contractors to submit proposals for repairs at Triplex Repairs – 281 Wood Ave. Work must meet professional standards, Tribal policies, and applicable federal procurement requirements.

II. Scope of Work

All Units:

- Install 3 mailboxes
- Repair ridge cap
- Clean crawl space and ensure no leaks
- Repair or replace gutters
- Ensure proper gutter drainage to drain field
- Repair carport leak causing water pooling
- Pressure wash outside surfaces around building

Unit 1:

- Mold mitigation near upstairs window
- Install light covers (x2)
- Repair upstairs bathroom toilet
- Replace front doorknob
- Hang closet doors
- Install exhaust fan above stove

Unit 2:

- Repair deck
- Install light cover (x1)
- Repair doorbell

Unit 3:

- Install exhaust fan above stove
- Fix odor from washing machine when running
- Install screens in downstairs windows
- Repair holes in wall
- Repair chipping paint in downstairs bedrooms
- Attach base of chandelier to ceiling
- Repair or replace hot water heater
- Hang closet doors
- Remove air purifier machine from storage

III. Proposal Requirements

- Firm qualifications and experience with Tribal and/or federally funded projects
- Project team and key personnel (role, availability, credentials)
- Approach to performing the Scope of Work and meeting schedule
- Project schedule with key milestones
- Detailed, itemized fee proposal including labor, materials, permits, taxes, contingencies
- At least three (3) references for comparable projects

IV. Evaluation Criteria

- Completeness of proposal
- Experience and past performance with similar projects
- Ability to meet required deliverables and specifications
- Cost and overall value
- Demonstrated quality of services
- References

- Proof of current licensing and bonding

V. Preference Policies

- Indian Preference – Preference shall be given to Indian-owned and tribally certified businesses; documentation required.
- Small Business Preference – Additional points for SBA-certified or Tribal-certified small businesses.
- Women-Owned / Minority-Owned Business Preference – Additional evaluation points for WOSB, MBE, WBE, DBE certified firms.

VI. Pricing Requirements

- All prices must be itemized in U.S. dollars.
- Prices must include all taxes, materials, labor, equipment, mobilization, and disposal.
- Identify any contingencies or allowances clearly.

VII. Submission Instructions

Submit proposals electronically to: Britni.duncan@hohtribe-nsn.org

Attention: Britni Duncan, Health & Family Services Director, Interim Housing Director (360) 780-0399

Deadline: Close of Business – June 5, 2026

- Proposals must be submitted electronically as a single PDF.
- Vendors are responsible for confirming receipt before the deadline.
- Questions must be submitted via email.

VIII. Compliance & Tribal Provisions

- MBE/WBE/DBE Affirmative Steps – The Tribe will take reasonable steps to ensure MBE/WBE/DBE participation without infringing on Indian Preference.
- Debarment & Conflict of Interest – Firms must comply with 2 CFR Part 200.319 and not be listed on the federal debarment list.
- Background Investigation – Selected firm must pass a background investigation confirming non-debarment.

IX. Additional Information

A site visit may be arranged upon request. The Tribe reserves the right to reject any or all proposals, to waive informalities, and to accept the proposal deemed in the best interest of the Tribe.