

HOH INDIAN TRIBE

P.O. Box 2196 • Forks, WA 98331

Phone: (360) 374-6582 • Fax: (360) 374-5426

REQUEST FOR PROPOSALS (RFP)

Repairs –2265 Lowr Hoh Rd-Hoh Rd-Hoh Tribe Library After School Program

I. Introduction

The Hoh Tribe invites qualified and licensed contractors to submit proposals for repairs at Repairs –2265 Lower Hoh Rd-Hoh Tribe Library After School Program

Work must meet professional standards, Tribal policies, and applicable federal procurement requirements.

II. Scope of Work

- Repair Drywall patches from previous electrical work
- Replace ceiling drywall
- New Ramp/Stairs to meet ADA standards
- Fix all thresholds throughout entire building and new transition strips
- Repaint entire ceiling and patched areas
- New Door Trim throughout building
- New Window Trim throughout building
- New Baseboard Trim throughout building
- Repair to plumbing in both bathrooms
- Installation of a sink with plumbing and counter/cupboards on daycare side

III. Proposal Requirements

- Firm qualifications and experience with Tribal and/or federally funded projects
- Project team and key personnel (role, availability, credentials)
- Approach to performing the Scope of Work and meeting schedule
- Project schedule with key milestones
- Detailed, itemized fee proposal including labor, materials, permits, taxes, contingencies
- At least three (3) references for comparable projects

IV. Evaluation Criteria

- Completeness of proposal

- Experience and past performance with similar projects
- Ability to meet required deliverables and specifications
- Cost and overall value
- Demonstrated quality of services
- References
- Proof of current licensing and bonding

V. Preference Policies

- Indian Preference – Preference shall be given to Indian-owned and tribally certified businesses; documentation required.
- Small Business Preference – Additional points for SBA-certified or Tribal-certified small businesses.
- Women-Owned / Minority-Owned Business Preference – Additional evaluation points for WOSB, MBE, WBE, DBE certified firms.

VI. Pricing Requirements

- All prices must be itemized in U.S. dollars.
- Prices must include all taxes, materials, labor, equipment, mobilization, and disposal.
- Identify any contingencies or allowances clearly.

VII. Submission Instructions

Submit proposals electronically to: britni.duncan@hohtribe-nsn.org

Attention: Britni Duncan, Director of Health and Family Services • (360) 780-0399

Deadline: Close of Business – August 31, 2026

- Proposals must be submitted electronically as a single PDF.
- Vendors are responsible for confirming receipt before the deadline.
- Questions must be submitted via email.

VIII. Compliance & Tribal Provisions

- MBE/WBE/DBE Affirmative Steps – The Tribe will take reasonable steps to ensure MBE/WBE/DBE participation without infringing on Indian Preference.
- Debarment & Conflict of Interest – Firms must comply with 2 CFR Part 200.319 and not be listed on the federal debarment list.

- Background Investigation – Selected firm must pass a background investigation confirming non-debarment.

IX. Additional Information

A site visit may be arranged upon request. The Tribe reserves the right to reject any or all proposals, to waive informalities, and to accept the proposal deemed in the best interest of the Tribe.