HOH INDIAN TRIBE
P.O. Box 2196, Forks, WA 98331
(360) 374-6582 · hohtribe-nsn.org

Darlene Hollum CHAIRWOMAN
Maria Lopez VICE CHAIRWOMAN
Tahnee Hudson SECRETARY
Josephine Ward TREASURER
Rosetta Leitka MEMBER
Walter Ward-Bos V MEMBER
Cynthia Sheriff MEMBER

Request for Proposals (RFP) for Engineering Services for Culvert Removal Project

Date Issued: 10/19/2026

Response Due Date: 11/13/2026

1. Introduction:

The Hoh Tribe is seeking quotes from qualified engineering firms to provide on-site construction support during the replacement of two undersized culverts on the Hoh Reservations during the summer of 2027. Permit-ready designs have been prepared for this project and implementation funding is secured.

2. Location:

The Hoh Indian Reservation is located approximately 26 miles south of Forks, WA and 85 miles north of Aberdeen, WA on Hwy 101. Work will be completed on the Hoh Indian Reservation.

3. Scope of Work

The selected contractor will be responsible for the following tasks:

- Permitting support
- Drafting bid documents and evaluating construction bids
- Contractor selection support
- Facilitating pre-bid and pre-construction site walkthroughs
- On-site support throughout construction
- Weekly on-site meetings during construction period
- Regular progress reports and timeline updates
- Provide monthly billing invoices
- Finalized report, site walkthrough, and punchlist upon conclusion of construction

4. Proposal Requirements

Interested contractors are invited to submit proposals. Proposals should include the following components:

- **Company Profile:** Overview of the firm, including years of business and location of office/offices. Include relevant licenses and liability insurance if applicable to project.
- **Experience**: Overview of similar projects completed previously by company.
- **Project Team**: Identification of key personnel and their qualifications, as well as who the primary contact is.

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- **Approach:** Outline of firm's strategy for executing the project. Please include specific information on the following:
  a. **Technical specifications:** Detailed technical specifications of how work will be performed.
  b. **Timeline:** Proposed timeline for completing the project.
  c. **Budget:** Detailed cost proposal, including a breakdown of fees, expenses, and wages. All prices quoted by the vendor must be fully itemized in whole US dollars and inclusive of all taxes and expenses.

5. Timeline

a. RFP Issuance Date: 10/19/2026
b. Deadline for Proposal Submission: 11/13/2026
c. Evaluation of Proposals: 11/16/2026-11/20/2026
d. Notification to applicants: 11/20/2026

6. Period of Performance:

All work must be completed between January 1st, 2027 and December 31st, 2027 following the contract being awarded.

7. Indian preference

a. To the greatest extent permissible and feasible, the Tribe shall give preference in the award to qualified businesses at least 51% owned by individual Indians and businesses owned by Tribal governments.
b. Cultural sensitivity: Contractor must respect Tribal sovereignty, traditions, and community engagement protocols.

8. Evaluation Criteria

Proposals will be evaluated based on the following criteria:

a. Relevant experience and qualifications of the contractor
b. Cost-effectiveness of the proposal
c. Ability to meet the proposed timeline
d. Quality of references
e. Indian preference criteria

9. Submission Instructions

Proposals must be submitted electronically in PDF format by 5PM on November 13, 2026 to the project manager at maggie.bockart@hohtribe-nsn.org. Late submissions will not be considered.

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10. Additional Information

All questions regarding this RFP should be directed to Maggie Bockart at maggie.bockart@hohtribe-nsn.org. The Hoh Tribe reserves the right to accept or reject any submission and to waive any irregularities or informalities in the submissions received.

Thank you for your interest. We look forward to receiving your proposals.